

Job Title:	Shop Laborer	Reports to:	Manufacturing Manager
Department:	Manufacturing	Supervises:	n/a
Location:	New London	Exempt/Non-Exempt:	Non-Exempt
% Travel Required:	n/a	Full-time/Part-time:	Full-time (40+ hours/week)

Job Description

Role Overview:

The Shop Laborer will assist welders and machine operators with day to day tasks while helping to maintain a clean, efficient, and safe work environment.

Responsibilities:

- Organizing and moving parts and completed projects around the shop using forklifts, pallet jacks, overhead cranes, and manually
- Work with Welding Leads and Freight Specialist to prepare equipment for shipping
- Assist Press Brake Operator with moving and aligning large sheet metal components
- Assist welders with various tasks as assigned by Manufacturing Manager
- Debur, tape, and border saw and waterjet cut parts as needed
- Restock abrasive bins and consumables
- Assist with seam welding and rolling projects
- Use a variety of hand and power tools to complete projects
- Remove empty pallets and material containers from shop floor
- Clean areas as assigned with brooms, shovels and wash down hoses
- Collecting and disposing of garbage around the shop
- Perform minor equipment maintenance
- Other tasks as assigned by Manufacturing Manager to maintain a safe and clean work area
- Participate in employee safety training and follow safety guidelines throughout all tasks
- Complete work to DSI standards and expectations

Requirements:

- Self-motivated and driven to help meet project deadlines
- Basic use of hand and power tools
- Ability to follow directions
- Good communication and teamwork skills

Preferred Experience/Skills/Certifications/Education:

- Ability to be certified for forklift operation (18+)
- Basic use of hand and power tools
- Strong desire to learn new skills

Last Updated: 9/5/2023